**Multiplication Trainings for Higher Education Administrators in Ukraine (THEA Ukraine X)**

**FORM 2: Description of training idea**

Please insert a description of your training idea. Last day of application is **18th February 2022.** For any questions please contact the THEA Ukraine X project team (thea.ukraine@fh-muenster.de).

**INFORMATION ABOUT THE APPLICANT**

1. **Title, Full name**

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1. **Institution**

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**DESCRIPTION OF TRAINING IDEA**

1. **Working title of training offer**

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1. **Thematic area of the training (For further information on the categories refer to the call for applications.)**

 Quality Assurance

 Strategy Development

 Structures & Processes

 Management Skills

 Design of Study Offers

 (Virtual) Mobility

 Other, namely: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Background and context**

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| *Please indicate, why your training should take place right now. Which demand do you want to address, which problems do you want to solve?*      |

1. **Context, Target group & Language (max. 200 words)**

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| *Please indicate, in which context (e.g. professional development programme) the training will be offered and who will be the target group(s) it mainly addresses. Do you have the institutional support for conducting the training offer? What would be a realistic number of participants to invite to the workshop? Will it be offered in English or Ukrainian language?*      |

1. **Intended learning outcomes (max. 200 words)**

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| *Please describe which competences the participants of will have acquired after your training. What will they be able to do after successfully completing the training? In how far is this relevant for fostering internationalisation?*      |

1. **Content of the training (max. 100 words)**

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| *Please describe briefly the content of the workshop. Which topics do you want to address?*      |

1. **Didactic concept (max. 200 words)**

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| *Which didactic components will be used in order to assist the participants in achieving the above-mentioned intended learning outcomes? Will the training be offered online or on-site (this might have an impact on your didactic concept)?*      |

1. **Infrastructure (max. 100 words)**

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| *Which infrastructure will be necessary for the successful implementation of the training and does your institution provide you with that necessary infrastructure (rooms, workshop material, online tools…)?*      |

**Impact and sustainability (max. 200 words)**

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| *Please describe the impact that your training workshop(s) will have on the internationalisation of Ukrainian HEIs and in which way the workshop results or the developed materials can be used by relevant stakeholders for further activities?*      |

1. **Estimated date(s) for the training workshop(s)**

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| *Please note that the trainings should be scheduled between June 2022 and December 2022.*      |

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Place, Date Applicant’s Signature

**CONFIRMATION OF SUPPORT BY LINE MANAGER**

1. **Title, Full name**

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1. **Position/Function**

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[ ]  I hereby confirm my support for the aforementioned training idea. The applicant mentioned above will be released from her/his everyday tasks to participate in the kick-off workshop in Münster, Germany (11.05. – 13.05.2022), in the online coachings and to carry out 2 days of multiplication training workshops (at my institution). I can assure the support of the university by providing rooms, infrastructure, catering, etc. if necessary.

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Place, Date Signature

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| **Please send your application until February 18th 2022 to** **thea.ukraine@fh-muenster.de*** **FORM 1: Information about the applicant**
* **FORM 2: Description of training idea**
* **Certificate of English language proficiency (optional)**

You will receive a confirmation of receipt of your application documents. Applications that do not include FORM 1 and FORM 2 completely filled out are considered incomplete and can be rejected automatically. |