



PRE-DEPARTURE TO GERMAY CHECKLIST FOR EXCHANGE STUDENTS

Things to do before coming to Germany:

❑ **Find housing in Münster/Steinfurt**

If you have not found accommodation before you come to Münster/Steinfurt, do book a hostel for the first days and look for a place after your arrival.

❑ **Fix a date for moving in and getting your keys to the room**

Contact Studierendenwerk or your property owner for this. Usually, handover of keys and moving into the dorms of Studierendenwerk is possible only during weekdays. Avoid travelling on weekends or else book a room in a hostel until you can move in.

❑ **Familiarize yourself with the way from the airport/train station to your accommodation**

Have all important information, like your address and contact of the landlord, written on paper, in case your phone runs out of battery.

❑ **Take care of bank formalities**

Contact your bank to enquire if you need to take steps to access your account in Germany. You can also open a German bank account once you have arrived. Make sure to bring some cash with you (in Euros).

❑ **Buy an electrical adapter**

If necessary - line voltage in Germany is 220 V.

❑ **Transfer the semester contribution**

You can also pay the contribution upon arrival, if you cannot transfer it beforehand.

❑ **Download and print your Semester ticket**

Only possible if you are successfully enrolled at FH Münster.

❑ **Sign up to the FHiRST Activities by the International Office**

Try to be present at the ERASMUS+ Meeting at the beginning of the semester. Here, important information regarding your stay is given. If you cannot make it to the meeting, you can contact the International Office and fix an individual appointment for getting your Letter of Arrival signed.



Documents you should bring to Germany*:

❑ **A passport/identity card**

This document has to be valid three months past your departure from Germany.

❑ **A student visa (or a visa for exchange)**

If necessary. Check with your local German consulate or embassy.

❑ **Written confirmation of your health insurance coverage**

This confirmation must include an itemized description of the illnesses and treatments covered and the monetary coverage limits in English (exception: EU-countries).

❑ **Proof of personal liability insurance**

Not required, but recommended.

❑ **Passport-sized photographs**

Not required, but recommended.

❑ **Rental Contract**

Bring the original document with signatures

❑ **Letter of Acceptance/Invitation from FH Münster**

In case you are asked to show a proof of acceptance at FH Münster. A copy is sufficient.

* Make sure you carry some photocopies/print-outs of each document so that you do not need to search for a copy machine immediately.