

Surname, first name: \_\_\_\_\_ Registration number: \_\_\_\_\_  
Street, postcode, \_\_\_\_\_ Town or City: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_  
\_\_\_\_\_ Mobile number: \_\_\_\_\_

1.) Application for admission to final thesis:  Bachelor's thesis  
 Master's thesis

I apply for admission to the final thesis at Münster School of Business in the degree programme: \_\_\_\_\_

### Declaration

1. I have as yet made no attempt\* / one attempt\* to write a Bachelor's thesis or Master's thesis (\* delete as appropriate)
2. I have as yet made no attempt to write a Bachelor's thesis or Master's thesis in my chosen degree programme or in a related or comparable degree programme
3. My entitlement to take the examination has not expired due to the failure to meet a deadline for resitting the examination.

If statement 2 or 3 does not apply, please delete! If in doubt, please contact the Examination Office!

I shall ask the Examination Office about the topic allocation date **promptly**

**Colloquium** (does not apply for BA CALA or BA EBP)

I apply for admission to the colloquium as soon as the requirements laid down in the relevant Examination Regulations for my degree programme have been met.

**Project module** (applies for BSc Business Informatics only)

I apply for admission to the examination for the project module and intend to complete the placement phase in the following company.

\_\_\_\_\_  
Name and place of company

\_\_\_\_\_  
Duration

**I am aware of the information provided by Münster School of Business concerning the strict sanctioning of breaches of the declaration in lieu of an oath and of plagiarism in academic work. I agree to the use of a software program for detecting plagiarism (sources taken from the internet).**

**I will also make my final thesis available as a Word or PDF file.**

\_\_\_\_\_  
Date, place

\_\_\_\_\_  
Student's signature

### 2.) Declaration by the examiner

I agree to supervise the student's Bachelor's thesis or Master's thesis and, if applicable, project module (BSc Business Informatics only).

Topic: \_\_\_\_\_

\_\_\_\_\_  
**PLEASE WRITE CLEARLY (in block capitals!)**

First examiner: \_\_\_\_\_

Second examiner: \_\_\_\_\_

Topic allocation on: \_\_\_\_\_ (3 work days after submission to the Examination Office at the earliest)

Time allowed to complete the thesis:

- 8 weeks (only possible for BA CALA and BA EBP!)
- 3 months (BA Business Administration, BA CALA, BA EBP, BSc Business Informatics)
- 16 weeks (MA International Marketing & Sales, MA Accounting & Finance)
- 4 months (MSc Logistics, MSc Business Informatics)

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Examiner's signature

### 3.) Review of admission

The student may be admitted to the Bachelor's thesis or Master's thesis.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Examination Office

### 4.) Confirmation of receipt

1. I received the topic for my Bachelor's thesis or Master's thesis today.
2. I have been notified that the submission deadline is \_\_\_\_\_

\_\_\_\_\_  
Date, place

\_\_\_\_\_  
Student's signature