

MÜNSTER UNIVERSITY OF APPLIED SCIENCES

Hüfferstraße 27, D-48149 Münster

Admissions Office, Telephone: +49 (0)251/83 - 6 47 02, -6 47 03; Fax: 83- 6 47 07; postal address: Postfach 30 20, D-48016 Münster

Faculty of Design • Leonardo Campus 6, D-48149 Münster • Telephone: +49 (0)251/83 - 6 53 05

Degree programme: Design

Areas of specialisation: Communications Design, Illustration, Media Design and Product Design

Admission requirements (an excerpt)

Special enrolment conditions

Design technical college
Three years at upper vocational school for design
Technical college

Another type of college

Three years at upper vocational school for technology

Two years at upper vocational school for business and administration in connection with a relevant one-year work placement (guided work placement) or completion of a relevant apprenticeship in the vocational area of business or administration

Abitur (A 'levels)

Two years at commercial college*

School-leaving certificate from grade 11 of a grammar school sixth form in North Rhine-Westphalia, Hanseatic City of Hamburg, Mecklenburg-West Pomerania, Saarland and Lower Saxony (academic part of the entrance qualification for studies at universities of applied science (*Fachhochschulreife*)) in connection with a completed apprenticeship lasting at least two years (practical part of *Fachhochschulreife*)

Grammar school, grade 12 with promotion to grade 13, in connection with a one-year work placement* (together *Fachhochschulreife*)

Final certificate from grade 12 of the new grammar school sixth form at secondary level II*

Fachhochschulreife certificate (academic part) from grammar school sixth form, evening grammar school and colleges of the Federal States of Bremen, Hamburg, Hessen, Lower Saxony, North Rhine-Westphalia, Rhineland-Palatinate, Saarland and Schleswig-Holstein*

or

Fachhochschulreife certificate (academic part) from grammar school in another federal state with a certificate dated pre-1983*

other certificates (on request)

proof of preparatory education recognised as equivalent by the Minister of Culture

Entrance examination in accordance with § 67 of the Higher Education Act (HG) of North Rhine-Westphalia

Professionally qualified applicants in accordance with § 45 (2) to (6) HG (master craftsmen and women, applicants who have attended a technical school in the Federal State of North Rhine-Westphalia for two years)

Applicants who have completed vocational training may embark on a degree programme related to the field of training. Requirements: applicants must have completed a recognised apprenticeship lasting at least two years, followed by a minimum of three years working in that field. Applicants with no experience in the intended field must take an admissions test.

*in connection with proof of having completed an apprenticeship lasting at least two years or a one-year guided work placement

Proof of degree programme-specific artistic/creative aptitude (see enclosures)
If you require more information **or** would like to apply to have your aptitude determined at the Faculty of Design, call: +49 (0)251/83-6 53 03

3 months = 13 weeks work placement
(It is not necessary to complete a special work placement if the apprenticeship or work experience or a work placement carried out in the context of school training is related to the degree programme - see reverse, Nos. 1 and 3 -)
and
Proof of degree programme-specific artistic/creative aptitude (see enclosures)
If you require more information **or** would like to apply to have your aptitude determined at the Faculty of Design, call: +49 (0)251/83-6 53 03

*a completed apprenticeship lasting at least two years or a one-year guided work placement,

1. Definition of the work placement

Work placements should generally be suitable for providing insight into creative employment and the practical working conditions involved. Schools and school-like institutions are unsuitable for giving a realistic picture of operational practice.

Work placements at advertising and design offices and agencies, with graphic, industrial and product designers, in print design, with video production companies or television broadcasting companies, photographic studios and exhibition stand construction companies, on the other hand, are ideal.

Practical activities in manual or machine work or design techniques in metal-, wood-, plastics- and textile-processing companies, e.g. metal: goldsmiths and silversmiths, metal structure companies, locksmiths; wood: cabinetmaker's workshops, carpenter's workshops, shopfitting companies, interior designers; plastics: plastics processing; textile processing: upholstery, tailoring, weaving mills are also acceptable. Equally acceptable are activities in draughting offices (technical drawers, architects), model-making and mould design and shopfitting companies, stone masons, sculpture, painting, window dressing, or practical experience in manual or machine work and design techniques, particularly in graphics/ photographic companies, e.g. printers (letterpress, offset printing, silk-screen printing), lithographer, phototyping and reproduction companies (prepress, signs, stamps, engraving, illuminated advertising, labels), specialist photo labs and bookbinders.

2. Proof

The work placement must be completed prior to embarking on your studies and must be proven upon enrolment at the Admissions Office (certificate issued by the employer stating which activities were performed and the exact starting and completion dates).

3. Transfer of training periods to work placement

Periods spent carrying out a relevant apprenticeship, relevant work in the context of vocational training in grade 11 of technical college or relevant work within the framework of a one-year work placement facilitating access to studies (= one-year guided work placement, see No. 4) can be transferred wholly or partially.

Periods of military, civilian or development service can be accredited to the work placement up to a total of six months if the work performed was comparable with the activities required for the relevant training areas in accordance with training regulations for grade 11 of technical college.

It is the responsibility of the Dean of the Faculty of Design to take decisions on transfers.
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4. Definition of one-year guided work placement

The one-year guided work placement (one-year work placement) carried out in order to gain *Fachhochschulreife* must correspond to practical training in grade 11 of technical college and should be related to the degree programme. It should contain the same activities as required in the work placement (see No. 1).

The district governments – Departments 42 – of Arnsberg, Detmold, Düsseldorf, Cologne and Münster are responsible in the Federal State of North Rhine-Westphalia for providing information about guided work placements and for deciding about the transferability of periods of military, civilian or development service.

If *Fachhochschulreife* was gained following school education (e.g. two years at commercial college, completion of grade 12 of the new grammar school sixth form at secondary level II) **and** a one-year guided work placement, the following cases must be differentiated:

a) The one-year guided work placement was related to the chosen degree programme and included the activities required for work placements (see No. 1).

It is not necessary to complete a three-month pre-study work placement.

b) The one-year guided work placement was not related to the chosen degree programme.

In this case, the three-month work placement, as described in No. 1, must be completed and documented.

5. Admissions requirements in exceptional cases in accordance with § 66 (2) HG

Applicants with no experience in the intended field who are exceptionally talented in conception/design, exceeding aptitude related to the study programme, and who can prove their general education corresponds to the requirements of the university of applied sciences, may not have to prove they have *Fachhochschulreife*. Exceptional conceptual/design aptitude must first be proven in an examination taken at the Faculty of Design. Then the examination to determine the applicant's general education must be taken.

IMPORTANT:

To avoid any difficulties during enrolment, it is strongly recommended to obtain confirmation from the Dean of the Faculty of Design concerning recognition of the work placement required as a special condition for enrolment in good time if it is not absolutely certain that it complies with the content described above (see No. 1).